

DELIVERY, ASSESSMENT, QUALITY ASSURANCE AND AWARDING BY B-TIC POLICY

Policy Owner	Quality Assurance and Compliance Department
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B-TIC

**BUSINESS AND TECHNOLOGY
INTERNATIONAL CAMPUS**

Professionalism Simplified

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1. Introduction

B-TIC is highly responsible to maintain and improve the quality of all the Qualifications that we Design, Deliver, Assess, Quality Assure and Award as per the standard and recommend of the Regulators.

We are fully committed to every compliance of all the agencies who regulate us thus we are highly dedicated in setting Policies with timely revisions to meet the regulatory requirements, assure the standards, guide and support Recognised Centres and the Learners to achieve a world class learning experience.

2. Scope

This document is applicable for the following B-TIC products:

Ofqual Regulated Qualifications and Units	<input checked="" type="checkbox"/>
Quality Assurance Agency Regulated	<input type="checkbox"/>
B-TIC Quality Assured and Endorsed Courses	<input checked="" type="checkbox"/>

3. Audience

This document is for use by the following:

- a. Recognised Centre Staff
- b. Assessors and Quality Assurers

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- a. Staff
- b. Registrar
- c. Quality Assurers

4. Regulations and Compliance

As set out in “Ofqual General Conditions of Recognition” requires Awarding Organizations to establish and maintain evidence of their compliance as Conditions for Recognition.

B-TIC builds and improve the Policy consistently to comply with and maintain evidences in cross reference to Regulations.

Policy cross reference to “Ofqual General Conditions of Recognition (OGCR). "Ofqual General Conditions of Recognition” shall fill the gaps in this Policy.

OGCR Reference	Page	Title of the Section
Condition - A4	8	Conflicts of Interest

Relevant Policies to be used in conjunction with,

1. B-TIC Assessment Policy
2. B-TIC Conflict of Interest Policy
3. B-TIC Glossary of Terms
4. B-TIC Quality Assurance Policy

5. Definitions

IEVQA	A process of External Verification for Quality Assurance (EVQA) carried by Independent Quality Assurers to verify B-TIC procedures
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6. Policy Statement

6.1 General

Learners may register with B-TIC directly to learn and to be Awarded a Qualification.

BTIC may directly deliver Qualifications, Assess and Internally verify Learners that B-TIC offers.

B-TIC shall comply with all its Policies and the Ofqual condition of recognition when Delivering, Assessing, Quality Assuring and Awarding Qualification.

The Faculty shall consist of internal and external members who are trained appropriately to deliver, assess, and internally verify the Learners.

The Faculty shall work as a separate department from Qualification development and Awarding departments.

The External Verification for Quality Assurance of Learners who registered directly with B-TIC shall be done by Independent Quality Assurers which is a process known as “Independent External Verification for Quality Assurance” (IEVQA).

Independent External Verifiers for Quality Assurance shall be assigned independently and shall work independently for B-TIC.

The Recognised Centre must take all reasonable means to verify that Learner achievement claims are true and complete, and that learners have satisfied any minimum Guided Learning Hours (GLH).

End of Policy

B-TIC has taken all effort to ensure that the Policy and information contained in this version of publication are true and accurate to the best of knowledge when published.

Disclaimer: However, Policies, Products and Services of B-TIC are subject to continuous learning and improvement frequently. Thus we reserve the right to improve the Policies, Products and Services accordingly. We cannot accept any responsibility for loss or damage of any nature upon the usage of in this document.



Email- info@b-tic.uk



www.b-tic.uk

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